



agenda

COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

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ADMINISTRATIVE OPERATIONS COMMITTEE MEETING AGENDA

Monday 10 April 2023 6:00 PM

In-Person Meeting (Without Teleconferencing)

638 S. Beacon Street, Rm. 452, San Pedro, CA 90731 (San Pedro City Hall)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS — Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the assembly's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the assembly is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future meeting. Public comment may be limited to a fixed time per speaker or a limited number of speakers by the presiding officer of the assembly. Those wishing to make comment, but not wanting to speak publicly, may submit written communications to the Board.

This meeting is advisory in nature to the Coastal San Pedro Neighborhood Council Governing Board. Any decisions made at this meeting are not considered to be Governing Board actions, unless this meeting is given the power to act on an item by the Board, and shall go forward as recommendations to the Governing Board for a final vote at a regular or special Governing Board meeting. A quorum of the Governing Board members may be present.

1. Call to order.
2. Public comment on non-agenda items.
3. Resolved, the Coastal San Pedro Neighborhood Council shall allocate \$1,000 to support the annual Congress of Neighborhoods.
See attached form.
4. Discussion of and recommendations for Neighborhood Grant Program (NPG) awards.
A summary of NPG applications is available here:
https://drive.google.com/file/d/1M-ZnoMY2MT1cBvGK2z6xc2BOAk-4mSv_/view?usp=sharing
NPG application materials are available here for review:
<https://drive.google.com/drive/folders/1ITx9aQV41t-CG6qOl6r42w2F80bm5mCi?usp=sharing>
Committee members are requested to review materials prior to the meeting — we will not be providing time during the meeting to read the applications.
5. Public comment on non-agenda items.
6. Adjournment.

For more information, please call 310-918-8650; write to CSPNC, 1840 S. Gaffey Street #34, San Pedro, CA 90731; or visit the Coastal San Pedro Neighborhood Council website at www.cspnc.org.

STATE OF CALIFORNIA PENAL CODE SECTION 403 (Amended by Stats. 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) — Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

NOTICE TO PAID REPRESENTATIVES — If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PUBLIC ACCESS OF RECORDS — In compliance with government code section 54957.5, non-exempt writings that are distributed to all or a majority of the Board members in advance of a meeting may be viewed at 1840 S Gaffey St, San Pedro, CA 90731, at our website: <http://www.cspnc.org>, or at the scheduled meeting. In addition if you would like a copy of any record related to an item on the Agenda, please contact the Coastal San Pedro Neighborhood Council at 310-918-8650.

PUBLIC POSTING OF AGENDAS — Coastal San Pedro Neighborhood Council agendas are posted for public review as follows: 1840 S Gaffey St, San Pedro, CA 90731 and <http://www.cspnc.org>. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

RECONSIDERATION AND GRIEVANCE PROCESS — For information on the Coastal San Pedro Neighborhood Council's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CSPNC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.cspnc.org>

THE AMERICAN WITH DISABILITIES ACT — As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days (72 hours) prior to the meeting by contacting the CSPNC secretary at 310-918-8650.

SERVICIOS DE TRADUCCION — Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretaria, CSPNC, al 310-918-8650 o por correo electrónico board@cspnc.org para avisar al Concejo Vecinal.

Neighborhood Council Funding Contribution Form
Congress of Neighborhoods/Budget Advocacy Special Accounts – FY2021-2022

I, _____ (President or Vice-President [VP] name),
declare that I am the President or VP of the _____
Neighborhood Council (NC) and that on _____ (meeting date), a Brown Act-
noticed public meeting was held by the NC with a quorum of _____ (number) board members
present and that by a vote of _____ (number) Yea, _____ (number) Nay, and _____ (number)
Abstentions, the NC approved funding contribution(s) for the following Department of Neighborhood
Empowerment Special Account(s):

☐ Neighborhood Council Budget Advocacy (L.A. Charter Section 909) in the amount of:

*\$ _____

☐ L.A. Congress of Neighborhoods (LAAC 22.801) – Event in the amount of:

*\$ _____

☐ L.A. Congress of Neighborhoods (LAAC 22.801) – EmpowerLA Awards in the amount of:

*\$ _____

Therefore, the Neighborhood Council requests that the Office of the City Clerk, NC Funding Program
issue payment from our NC's current Fiscal Year funds to the Department of Neighborhood
Empowerment for the Congress and/or Budget Advocacy Special Account(s).

Contributions for Neighborhood Council Budget Advocacy and the Congress of Neighborhoods support
activities and programs which advance the purpose of the Neighborhood Council System as determined
by the Department of Neighborhood Empowerment. Funds do not support any specific entity, alliance,
or group.

Signature of President or VP

Date

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To request payment, the Neighborhood Council Treasurer must submit this completed form through the
NC Funding System portal as the "Payment Request Document" along with the respective Board Action
Certification (BAC) form. Forms must be submitted by the annual deadline for check payment requests
(normally June 1st) in order to process the payment from current Fiscal Year funds.

Make checks payable to each respective Special Account as approved by your NC Board:

"City of Los Angeles Budget Advocacy" or
"City of Los Angeles Congress of Neighborhoods - Event" or
"City of Los Angeles Congress of Neighborhoods - Awards"

Address: 200 N. Spring St., Suite 224, Los Angeles, CA 90012

- You may also search the respective Special Account in the Vendor section of the
Funding System portal when submitting the payment request(s).
- Please submit separate payment requests for each Special Account contribution.

*Please indicate a specific funding amount; Statements such as "unused funding for this fiscal year"
will disqualify the payment request.